|  |  |  |  |
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|  | **THE COMPANIES ACT  (CHAPTER 50)**  **SECTION 173(4A)**  **CONSENT TO ACT AS SECRETARY** |  | **FORM**  **45B** |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **Name of Company: :** | | | | | | **${Company current name}** | | | |
|  | | **Company No:** | | | | | | **${UEN}** | | | |
|  | | | | | | | |  | | | |
|  | 1. | | I, the undermentioned person, hereby consent to act as a secretary of the | | | | | | | | |
|  | | | abovenamed company with effect from | | | | | | **${Incorporation date BOLD}** ${Incorporation date} | | (date) |
|  | | |  | | | | | | | | |
| **~~†~~** | 2. | | I am a qualified person under section 171 (1AA) of the Companies Act by virtue of my being – | | | | | | | | |
|  | | |  | | | | | | | | |
|  | | | \*(i) | a secretary of a company for at least 3 of the 5 years immediately preceding the abovementioned date of my appointment as secretary of  the abovenamed company. | | | | | | | |
|  | | | | | | | | | | | |
|  | | | \*(ii) | a qualified person under the Legal Profession Act (Cap. 161). | | | | | | | |
|  | | | | | | | | | | | |
|  | | | \*(iii) | an accountant registered with the Institute of Singapore Chartered Accountants. | | | | | | | |
|  | | | | | | | | | | | |
|  | | | \*(iv) | a member of the Singapore Association of the Institute of Chartered Secretaries and Administrators. | | | | | | | |
|  | | | | | | | | | | | |
|  | | | \*(v) | a member of the Association of International Accountants (Singapore Branch). | | | | | | | |
|  | | | | | | | | | | | |
|  | | | \*(vi) | a member of The Institute of Company Accountants, Singapore. | | | | | | | |
|  | | | | | | | | | | | |
|  | | | | | | | | | | | |
|  | Name: | | | | ${Secretarys name - appointment} | | | | | | |
|  | | | | |  |  | | | | | |
|  | Address: | | | | ${Secretarys address - appointment} | | | | | | |
|  | | | | |  |  | | | | | |
| \* | Identification No: | | | | | | ${Secretarys ID - appointment} | | Nationality: | ${Secretarys nationality - appointment} | |
|  | | | | | | |  | |  | ${Secretary\_signature} | |
|  | Dated this | | | | | | ${effective\_date} | | Signature: |
| **†** To be completed by secretaries of public companies only or by secretaries of private companies appointed under section 171 (1AB) of the Act.  \*Delete where inapplicable. | | | | | | | | | | | | |